

# Management Training



## THE MANAGER AS A COACH

Only those able to support their employees, developing their strengths and reducing their weaknesses, are going to encourage committed and responsible co-workers.

**Gain success by helping others to be successful.**

During these times of 'levelled-out' hierarchies and decentralised decision-procedures, companies are now more than ever relying on competent and responsible employees. It is becoming increasingly important for managers not simply to instruct their employees, but rather to consciously aim to accompany and encourage them through their personal and professional development.

This challenging management training will also challenge you, and make you even more successful.



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## Training - focal points

A good manager also supports their employees as a coach. They know that every individual brings strengths and weaknesses along with them. Your duty is to get the best out of your employees. This attitude towards employees and co-workers provides the fundament for a successful manager. The training's focal points are to look at the roll of managers as coaches, consider their duties and to observe and define their specific function. Participants will also learn how to confidently communicate with their employees and how to increase their motivation.



**1** Self-motivation and energy conscious self-management

**2** Presenting yourself convincingly as a manager

**3** Carry out confident coaching talks

**1**

- The meaning of management principles
- Self-motivation and entrepreneurial, consistent actions
- Efficiently structuring work and time management

**2**

- Increase your personal impact during discussions and presentations
- Using authenticity to enhance self-confidence
- Up-to-date and situational managerial style

**3**

- Motivate – but how?
- Leading a talk – the art of convincing others
- Consciously leading your employees to act

## Training dates

The training lasts for six days, with an interval of a month between each training day. You can find the training dates on our website at [www.comforce-ctc.com](http://www.comforce-ctc.com) using the link "Dates".

Comforce develops tailor-made concepts and trainings for major corporations and SME. We are happy to answer any questions at a personal appointment, should you request one.

## Investments

For a six day interval-training you invest CHF 4'800.- per person, incl. documents, lunch and refreshments during the breaks (non-alcoholic beverages), plus VAT (MwSt).